INTRODUCTION

This information is for Year 12 students who have applied for TAFE and/or university courses through the Victorian Tertiary Admissions Centre (VTAC).

Change of Preference (CoP) gives you the chance to add, delete and reorder your preferences. If you receive an offer, you will be offered the course highest on your preference list you are eligible for (you have met the ATAR and selection criteria requirements). It is also the last chance you have to make sure your preference list reflects what you would like to study in the future.

When can I apply?

You can apply to change your preferences any time between 10.00am Monday 21 November – 12.00pm Tuesday 20 December. You will be able to change your preferences again after the main round of offers on 18 January, but most courses offers are made in this round.

How do I apply?

You can change your preferences as many times as you like during the CoP period. If you delete certain courses you will not be able to add them into your preference list again (e.g., medicine).

1. Using your VTAC ID number and pin, login to your VTAC account at www.vtac.edu.au
2. In your VTAC Account, click on the Change Undergraduate Preferences link.
3. Change your preferences and click submit.

Tips and hints

- Research your options. Go to CoP information sessions at the institutions of your choice. Use the course search link on the VTAC website.

- New courses: If adding any new courses, make sure you meet the prerequisites and have not missed any important dates to hand in supplementary forms or book interviews.

- Order correctly: Put in the courses that you really want to get into at the top of your preference list. The ATAR cut-offs won’t be determined until January 2017, and could go below the 2016 cut-offs.

- Plan B: Add in plan B courses as backups in case you don’t achieve the ATAR you need. Research TAFE to university pathway courses, foundation and pathway programs at each university and courses with lower ATAR cut-offs, which can provide a possible second year transfer.
# Contacts and dates - December

<table>
<thead>
<tr>
<th>University</th>
<th>Contact Information</th>
<th>Website</th>
<th>Events &amp; Activities</th>
</tr>
</thead>
</table>
| **Deakin University** | Contact information: Change of Preference hotline - 1800 693 888. Website contains key information, contacts, Live Chat link - [www.deakin.edu.au/about-deakin/events/cop-live-online-chats](http://www.deakin.edu.au/about-deakin/events/cop-live-online-chats) | | Information Evenings, 4pm – 7pm: Burwood campus - 13th and Geelong Waterfront - 14th  
Walk and Talk Tours: Geelong Waterfront - 14th and Warrnambool - 15th  
Drop-in Session, 15th, 12pm – 5pm: Werribee Learning Centre |
| **Monash University** | Contact information: Phone: 1800 666 274. Website (contains key information and contacts), [www.monash.edu/change-of-preference](http://www.monash.edu/change-of-preference) | | Change of Preference Expo: Caulfield campus - 14th, 3pm – 7pm |
| **Australian Catholic University** | Contact: Ph: 1300 275 228. Website (contains key information and contacts), [www.acu.edu.au/](http://www.acu.edu.au/) | | Know Your Options Session:  
Melbourne campus - 13th, 12pm – 4pm.  
Ballarat campus - 14th, 5pm – 7pm. |
| **Federation University Australia** | Contact: Ph: 1800 333 864. Website (contains key information), [https://federation.edu.au/future-students/study-at-feduni/info-day](https://federation.edu.au/future-students/study-at-feduni/info-day) | | Information Day: Ballarat, Berwick and Gippsland campuses, 14th, 11am – 2pm |
| **Swinburne University** | Contact: Ph: 1300 SWINBURNE. Website (contains key information and contacts), [www.swinburne.edu.au/choose/](http://www.swinburne.edu.au/choose/) | | Online Q&A: 13th, 6pm - 7.30pm  
Change of Preference Expo: Hawthorn campus, 14th, 11am – 4pm.  
One-to-one appointments: Held at the Hawthorn campus. Register here- [www.swinburne.edu.au/study/degrees/connect/one-on-one/](http://www.swinburne.edu.au/study/degrees/connect/one-on-one/) |
| **Charles Sturt University** | Contact: Ph: 1800 334 733. Website (contains key information, contacts and how to book a campus tour), [https://www.csu.edu.au/](https://www.csu.edu.au/) | | Drop in to the Albury-Wodonga campus 12 - 16th, 9am - 5pm |

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[Image: University of Melbourne logo]
1. Assess your preferences

- December 12 – December 20: Assess your preferences in light of your results

- Attend a Change of Preference information day at the institutions you would like to attend. Use the Change of Preference Calendar as a guide for dates and contacts

- Contact the institutions you would like to study at for advice.

- Firm up your preference list by Tuesday 20 December, noon.

2. Offers

- Main round offers will be released 2pm 18 January.

- There will be several offer rounds and you can change your preferences between rounds - http://www.vtac.edu.au/dates.html

- Ensure you accept any offers you receive in the main round. For subsequent rounds, you should still have your wish list above your offer in your preference list. If you receive another offer in subsequent rounds and prefer this course, accept it and contact the university or TAFE to cancel the offer/s you have accepted.