



HEAD OF PDHPE AND SPORT (PRIMARY) - FULL TIME APPLICATION PROCESS FOR EMPLOYMENT

Introduction

Moama Anglican Grammar is an independent, co-educational, Anglican school offering classes from Kindergarten to Year 12. The School commenced operation in 2005 and operates under the NSW Education System. The School is divided into two sub schools: Primary (K-6) and Secondary (7-12) with a current enrolment of 700 students.

Moama is a twin town with Echuca, situated on the Murray River North East of Melbourne on the NSW/Victorian border. Both sides of the border are experiencing rapid growth.

The School provides a comprehensive and balanced program which caters for the academic, cultural, emotional, sporting and spiritual needs of each child in its care.

The nature of the position and starting date

Applications are sought from persons to fill the full time position of Head of PDHPE and Sport (Primary).

Successful applicant would ideally commence work on Monday 22 July, 2019 being the first day of Term 3.

Application details

Your written application **must include**: a covering letter, details of current and previous experience, a section specifically addressing the Key Selection Criteria, a copy of your academic transcript and the names of three professional referees.

It would be helpful if applicants made reference to where they saw this position advertised.

Applications which do not address the key selection criteria will not be considered. If selected for interview you will be required to bring the original documents along to the interview. Applications should be addressed as follows:

By mail (or hand delivered):

Confidential
To the Principal
Mrs Carmel Spry
Moama Anglican Grammar
PO Box 786
MOAMA NSW 2731

Or by email to:

recruitment@moamagrammar.nsw.edu.au

With the heading: **Confidential to the Principal**

APPLICATIONS CLOSE ON: Friday 14 June 2019 at 4:00pm.

Child Protection issues

The School recognises its legal and moral obligations with respect to the protection of children and has instituted the following procedures in relation to staff who are in direct contact with students.

Please note that it is an offence to apply for a position working with children if you are a prohibited person within the meaning of the Child Protection legislation.

- Applicants selected for interview are advised that any offer of employment will be subject to satisfactory clearance by the Office of the Children's Guardian.

**Registration**

Teachers who have not taught in NSW in recent years are classified as new scheme teachers and must apply for registration through the NSW Institute of Teachers. Those registered with other states can transfer their registration.

Key Areas of Responsibility

The Position Description which is a separate attachment to this advertisement is not intended to be an exhaustive summary of tasks and duties.