



## Student Use of Mobile Phones

<b>Mobile Phones</b>	<p>Mobile phones can create a range of hazards when brought to school because:</p> <ul style="list-style-type: none"><li>• they are valuable items that can easily be lost, stolen or damaged in the School environment</li><li>• using phones inappropriately to bully, intimidate or harass people can have serious consequences including police involvement</li><li>• mobile phone usage in school disrupts learning for the phone user and for fellow students.</li></ul>
<b>Moama Anglican Grammar's Policy</b>	<p>Moama Anglican Grammar acknowledges parents/carers may wish their child to carry a mobile phone for personal safety reasons however, the right of a student to have access to a mobile phone at school must be in accordance with the School's policy.</p> <p>It is our policy that:</p> <ul style="list-style-type: none"><li>• students must sign and return the Insert ICT Agreement before they are permitted to bring their mobile phones to school</li><li>• Students must abide by the Mobile Phone Protocol as outlined in the School Handbook before they are permitted to bring their mobile phones to school</li></ul>

- Mobile phones must not be used inappropriately. Refer to our Bullying Prevention and Intervention, Cyber Safety and Information and Communication Technology Policies
- Students should only bring mobile phones to School if there is a genuine need for them to use them outside of school hours;
- From 8:50am to 3:05pm, mobile phones are to be secured in the students' locker (Secondary) or school bag (Primary) and are to be switched off or on silent;
- Students may, with the express permission from their classroom teacher or as stated on their IEP, use their mobile phones for an academic purpose. The mobile phone is to be returned to their locker (Secondary) prior to the commencement of their next class;
- Students who bring mobile phones to school are charged with their full responsibility for their safeguard;
- The School does not accept any responsibility for theft, loss, damage or health issues (potential or actual) resulting from the use of mobile phones;
- During exams and assessments, mobile phones must be left in lockers (Secondary);
- Students are not permitted to use mobile phones during excursions or any other off-campus supervised activities unless specified otherwise by the supervising staff;
- Mobile phones are not to be used for the abuse, harassment or distributing inappropriate images of self or others;
- The use of a mobile phone in filming any person/s at the School is strictly prohibited;
- Any breach of these conditions will result in the mobile phone being confiscated for a period of time. Confiscated

	<p>mobile phones will be handed to the Year Level Coordinator or relevant Head of School. The mobile phone will be returned at the end of the day and a consequence will be issued commensurate with the nature of the breach;</p> <ul style="list-style-type: none"><li>• Any ongoing breaches (3 in a School Semester, then each occasion thereafter) will require the student's parent or guardian to collect the mobile phone from the school.</li></ul>
<b>Staff Responsibilities</b>	<p>All staff must:</p> <ul style="list-style-type: none"><li>• model appropriate behaviour at all times</li><li>• ensure all students are provided with the Insert ICT Agreement, that they understand them, and that they understand they will face disciplinary action in the event they misuse ICT equipment and devices</li><li>• be vigilant in monitoring students when using mobile phones</li><li>• ensure mobile phones are not taken into exams or assessments</li><li>• deal with all reported and observed incidents of inappropriate mobile phone use in accordance with this Policy</li><li>• ensure that any incident of inappropriate mobile phone use that they observe or is reported to them, is recorded appropriately.</li></ul>

<b>Implementation</b>	<p>This Policy is implemented through a combination of:</p> <ul style="list-style-type: none"><li>• staff education</li><li>• effective student supervision</li><li>• effective incident notification and management procedures</li><li>• effective communication procedures</li><li>• effective record keeping procedures</li><li>• initiation of corrective actions where necessary.</li></ul>
<b>Discipline for Breach of Policy</b>	<p>Where a staff member breaches this Policy Moama Anglican Grammar may take disciplinary action.</p>