

Position description

Position:	Contract Strings Tutor
Work area:	Extra-Curricular
Commencement date:	Week 2 of Term 1, 2024
Applications:	Will be considered upon their receipt

OUR SCHOOL

Moama Anglican Grammar is an independent, co-educational, Anglican school offering classes from Kindergarten to Year 12. The School commenced operation in 2005 and operates under the NSW Education System. The School is divided into Primary (K-6) and Secondary (7-12) with an expected enrolment of approximately 680 students for 2024.

Moama is a twin town with Echuca, situated on the Murray River north of Melbourne on the NSW/Victorian border. Both sides of the border are experiencing rapid growth.

The School provides a comprehensive and balanced program which caters for the academic, cultural, emotional, sporting and spiritual needs of each child in its care.

Our mission is to provide a safe and inspiring educational environment that equips students with the skills and confidence to help create their future.

Our values are Compassion, Respect and Integrity.

THE ROLE

This contract position will encompass 2 hours of teaching Strings (violin) to Year 4 classes each week and 1 hour of leading a Strings Ensemble per week. In addition this role will have the opportunity to teach Strings (violin / viola / cello – depending on the skillset of the successful applicant) through our Extra-Curricular program to a number of students individually or in small groups.

REPORTS TO

The Extra-Curricular Tutor reports directly to the Head of Student Experience – Extra-Curricular Music Program K – 12 and in turn the Associate to the Principal – Head of Staff.

PAYMENT AND CONDITIONS

Extra-Curricular Tutors provide services to Moama Anglican Grammar as an independent contractor, teaching Strings (violin / cello etc depending on the applicant's skillset) as part of the School's extra-curricular program. This is a non-exclusive agreement, meaning tutors may privately engage with students for lessons and work with other schools as long as this work doesn't conflict or interfere with their work with Moama Anglican Grammar.

Tutors invoice Moama Anglican Grammar once per month for lesson teaching time, based on an agreed hourly rate. If Tutors provide private lessons to students, they invoice the student's carers/guardians directly. The School reviews and pays invoices by electronic funds transfer within 14 days of receipt from Tutors.

KEY AREAS OF RESPONSIBILITY

- String Leadership: Oversee and promote our String Program.
- Classroom Strings: Facilitate Year 4 Classroom Strings Program.
- Ensemble Direction: Establish and lead a school Strings Ensemble.
- Extra-Curricular Tuition: Offer Strings tuition to students individually or in small groups through our Extra-Curricular Program
- Instrumental Care: Manage string instrument repairs.
- Performance Opportunities: Seek opportunities and prepare Strings students and the Strings Ensemble for performances.

PREFERRED EXPERIENCE & SKILLS

Ideally candidates will have recent and demonstrated experience as a music tutor and whilst not essential, experience in leading ensembles would be advantageous. Experience in Suzuki Strings would also be advantageous.

KEY SELECTION CRITERIA

- Demonstrated skills in the key areas of responsibility outlined above
- Demonstrated ability to work well with colleagues, as part of a team and with students across K – Year 12
- Commitment to the School's values and support of the School's Christian ethos

CHILD SAFE

The School recognises its legal and moral obligations with respect to the protection of children. The following procedures are in place for all staff.

- Applicants are advised that before completing an application it is essential that they have carefully read the child safety policies and procedures on the website.
- Applicants selected for interview are advised that any offer of employment will be subject to satisfactory clearance by the NSW Office of the Children's Guardian.
- Before an applicant is offered a position the interviewer contacts the applicant's referees
- Following a satisfactory referee check the applicant is offered the position subject to:
 - a) Completing and returning the working with children checks
 - b) A satisfactory outcome being obtained by the School

Please note that it is an offence to apply for a position working with children if you are a prohibited person within the meaning of the Child Safe legislation.

INSURANCE

Candidates must hold current Public Liability Insurance and provide a copy of same to the School prior to their engagement.

APPLICATION DETAILS

Your written application must include: a cover letter including a contract rate, a résumé including details of qualifications, current and previous experience, a section addressing the selection criteria and the names and contact details of at least two professional referees. A current police check will also be required prior to an offer of employment.

Applications should be emailed to recruitment@moamagrammar.nsw.edu.au.

Please include the subject line: **Confidential to the Deputy Principal: Strings Tutor Application**

APPLICATIONS: Will be reviewed upon their receipt

Candidates are to direct any queries to the Extra-Curricular Co-ordinator: Fiona Gibbs at fgibbs@moamagrammar.nsw.edu.au

Scott Downward
Principal

November 2023

This Position Description is a guide only and is not intended to be an exhaustive list of duties.